

**WINDSOR TOWNSHIP BOARD OF SUPERVISORS
BERKS COUNTY, PENNSYLVANIA**

June 11, 2025

CONVENE REGULAR MONTHLY BOARD MEETING:

Vice-Chairman Jerry Davis convened the regular monthly meeting of the Board of Supervisors of Windsor Township at 7:00 P.M. Members of the Board present were Jerry Davis and Craig Long. Also present were Pamela Stevens from Systems Design Engineering and Roadmaster Benjamin Sonon.

MINUTES:

On a motion by Jerry Davis, seconded by Craig Long the minutes of the May 14th, 2025 board meeting were approved.

PUBLIC COMMENT PERIOD:

Paula Hall had concerns and questions involving Blue Heron Village. Since all of the concerns and questions were zoning questions, she was directed to attend the June 17, 2025 planning commission meeting. The zoning officer will be present at that meeting.

Guyneth Fowler stated that the road bid work which was approved at the last Board meeting was not done appropriately. The bids should have been opened and read at the meeting. She was told that rebidding for the road project is on the agenda for action at the meeting tonight.

REPORTS:

ENGINEER: Activity report received (part of township file)

SEO ACTIVITY REPORT: Activity report received (part of township file)

ZONING OFFICER: Activity report received (part of township file)

ROADMASTER: Activity report received (part of township file)

No official actions taken.

OLD BUSINESS:

After discussion and on a motion by Jerry Davis, seconded by Craig Long the following action involving insurance renewals was done. Both liability and property insurance will be through PIRMA. The premium cost for liability is \$8,990. The premium cost for property will total \$9,053, specifically Buildings (\$2,500) deductible, Inland Marine (\$250) deductible and Auto Com/Collision (\$1,000) deductible.

On a motion by Craig Long, seconded by Jerry Davis Resolution NO. 9-2025, A RESOLUTION AUTHORIZATING THE PARTICIPATION OF WINDSOR TOWNSHIP IN THE PENNSYLVANIA MUNICIPALITIES PENSION TRUST PURSUANT TO THE PENNSYLVANIA INTERGOVERNMENTAL COOPERATION LAW, was adopted.

June 11, 2025

NEW BUSINESS:

On a motion by Jerry Davis, seconded by Craig Long the engineer was directed to rebid the contract for 2025 summer road work. The bid awarded at the previous meeting is now void because of improper opening and reading procedures. The cost of rebidding is to be paid by the engineering firm.

On a motion by Craig Long, seconded by Jerry Davis Jonathan Wessner was reappointed to a four year term on the planning commission. This term will expire in June of 2029.

REVENUES: 5/15 through 6/11

General Fund: PLGIT \$1,612.62 interest; County of Berks \$112.18 delinquent real estate taxes & \$13,559.13 real estate transfer taxes; Berks E.I.T. Bureau \$54,201.80 monthly distribution; Beckie Reinhart \$55,039.24 real estate taxes current yr. & \$1.02 interim real estate taxes; Southeast Homes LLC \$360.00 SEO fee; Youpa Management LLC \$408.65 zoning fee; KRE Security LLC \$425.00 zoning fee & \$664.50 code fees.

State Liquid Fuels Fund: PLGIT \$1,093.47 interest

EXPENDITURES:

On a motion by Jerry Davis, seconded by Craig Long, authorization was given to pay bills amounting to \$26,265.72 from the general fund and \$651.54 from the state liquid fuel fund.

ADJOURNMENT:

With no further business, on a motion by Jerry Davis, seconded by Craig Long the meeting was adjourned at 9:08 P.M.

SECRETARY