

# WINDSOR TOWNSHIP BUILDING PERMIT APPLICATION

Permit Number: \_\_\_\_\_

Ryan Wessner: Building Inspector

Phone: 484-220-4017

## APPLICANT / OWNER INFORMATION

Applicant Name:		Owner Name (if different):	
Mailing Address:		City:	
State:		ZIP Code:	
Phone		Email:	

## PROJECT INFORMATION

Project Address:		Municipality:	
County:		Tax Parcel ID:	
Type of Work: (select one)	New Addition Alteration Repair Other:		
Work Category: (select all that apply)	Building [ ] Electrical. [ ] Plumbing [ ] Mechanical [ ] OTHER :		

Description of work being done \_\_\_\_\_

## USE AND OCCUPANCY CLASSIFICATION

Proposed Use:		Existing Use:	
BC Use Group		Construction Type:	
Number of Stories		Building Height (ft):	
Total Building Area (sq ft):		Proposed Work Area (sq ft)	
Estimated Cost of Construction (\$):			

## CONTRACTOR INFORMATION

Contractor Business Name:		PA HIC # (if applicable)	
Address:		City:	
State:		ZIP Code:	
Phone:		Email:	
Worker's Comp. Insurance:	Yes	No (select one)	Policy #:

## REQUIRED ATTACHMENTS CHECKLIST

- Completed Building Permit Application
- Two (2) sets of construction drawings
- Site plan showing property boundaries and proposed work
- Worker's Compensation Insurance Certificate or exemption form
- Energy code compliance documentation (if applicable)
- Sewage / water approval documentation (if applicable)
- Zoning approval / variance (if applicable)
- Any additional documents required by the local municipality

  

- Copy of E&S Plan approval from Conservation District (if applicable) e Copy of Encroachment Permit (Driveway Permit) or copy of HOP Permit PennDOT (if applicable) e Any additional documents required by the local municipality

### **Legal Notice**

All construction activities authorized by this permit shall comply with the Pennsylvania Uniform Construction (UCC), and any applicable local ordinances. The reviewing agency reserves the right to require corrections or additional documentation to ensure compliance with the UCC and all governing laws.

### **Liability Disclaimer**

The reviewing agency, its employees, and representatives shall not be held liable for any damages, losses, or expenses arising from the issuance or denial of this permit, or from any inspection, approval, or action taken in connection with the project.

### **Certification of Accuracy**

The applicant certifies that all information provided in this application and accompanying documents is true and complete to the best of their knowledge. Submission of false or misleading information may result in revocation of this permit and potential legal action.

## **Contractor Responsibility Statement**

The contractor identified herein is responsible for ensuring that all construction activities are performed in accordance with approval plans, specifications, and the Pennsylvania UCC. The contractor must maintain required licenses, insurance, and certifications for the duration of the project. All permit fees are non-refundable as per the schedule of fees.

## **Hold Harmless / Indemnification Agreement**

The applicant and property owner agree to indemnify and hold harmless the reviewing agency, its officials, employees, and agents from and against any and all claims, damages, liabilities, losses, and expenses, including attorney's fees, arising out of or resulting from any work authorized by this permit.

## **APPLICATION CERTIFICATION**

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner, and that I have been authorized to make this application as his/her agent. I agree to conform to all applicable laws of this jurisdiction.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_