

**WINDSOR TOWNSHIP BOARD OF SUPERVISORS
BERKS COUNTY, PENNSYLVANIA**

August 13, 2025

CONVENE MONTHLY MEETING:

Chairman David Mazaika convened the regular monthly meeting of the Board of Supervisors of Windsor Township at 7:00 p.m. Members of the Board present were David Mazaika, Jerry Davis and Craig Long. Also present were Pamula Stevens from Systems Design Engineering, solicitor Russell Farbiarz, and Benjamin Sonon Roadmaster. Chairman David Mazaika announced that prior to this meeting the Board held an executive session to discuss a professional matter. One individual signed the sign-in sheet: Ivan Zimmerman

MINUTES:

On a motion by Jerry Davis, seconded by Craig Long passed with unanimous vote the minutes of July 9th, 2025 regular monthly meeting were approved.

PUBLIC COMMENT PERIOD:

A representative of Ivan Zimmerman discussed aspects of the Blue Heron Village Subdivision, phases 1 & 2. He discussed procedures with the solicitor and was told that Blue Heron Village Plan is on the agenda for the August 19, planning commission meeting.

REPORTS:

SEO ACTIVITY REPORT: Activity report received (part of township file)

ZONING OFFICER: Activity report received (part of township file)

PARK: The lights in the pavilion are not turned off in a timely manner.

ROADMASTER: Activity report received (part of township file)

OLD BUSINESS:

Upon review and recommendation by the engineer on a motion by David Mazaika, seconded by Jerry Davis passed with unanimous vote, authorization was given for the Chairman to sign the awarded road work project to Construction Masters Services for \$91,061.05.

NEW BUSINESS:

On a motion by Jerry Davis, seconded by Craig Long passed with unanimous vote an amendment to the Maintenance Agreement between Windsor Township and Caloiero Realty Group, LLC for the Towns at Kaercher Creek Subdivision was approved. This Agreement involves a security sum and a maintenance punch list.

It was stated that costs involving ongoing projects should be calculated and billed on a regular basis.

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In reference to the ongoing variance hearing involving the Kauffman Rausch Family Partnership, Jerry Davis wanted to have authorization to have a witness testify in reference to Clean & Green using Township funds. Authorization was not given for payment of a professional witness to testify at the hearing

REVENUES: 7/10 thru 8/13

General Fund: PLGIT \$1,996.71 interest; County of Berks \$29.03 delinquent real estate taxes and \$14,236.67 real estate transfer taxes; Berks EIT Bureau \$24,254.79 monthly distribution; Beckie Reinhart \$5,186.53, \$7.23 prior year real estate taxes, & \$17.82 interim real estate taxes; District Court \$25.00 fines; Southeast Homes \$670.00 SEO fee; St. John's Lutheran Church, Edward Koch, Arthur Bair, Phillip Geschwindt, David Fink, Nicole Slifer, Salem Evangelical Congregational Church, Steve Miller each \$125.00, Paul Kaley \$75.00 & Timothy Billet \$50.00 all park rental fees; Kauffman Rausch Family Partnership \$1,000, Bryan Eppihimer, David Wagner, WJ Construction, Kenneth Hugo Jr. each \$150.00, all zoning fees; Kenneth Hugo Jr. \$392.70, WJ Construction \$257.46, Pinnacle Exterior \$701.50, David Wagner \$830.50, D. C. Boyer Improvement \$430.90 all code enforcement fees.

State Liquid Fuels Fund: PLGIT \$1,091.84 interest

EXPENDITURES:

On a motion by David Mazaika, seconded by Craig Long passed with Jerry Davis voting no, authorization was given to pay bills amounting to \$55,284.48 from the general fund and \$667.44 from the state liquid fuels fund.

ADJOURNMENT:

With no further business, on a motion by David Mazaika seconded by Jerry Davis, the meeting was adjourned at 8:35 P.M.

SECRETARY