

**WINDSOR TOWNSHIP BOARD OF SUPERVISORS
BERKS COUNTY, PENNSYLVANIA**

March 11, 2020

CONVENE MONTHLY BOARD MEETING:

Chairman David Mazaika convened the regular monthly meeting of the Board of Supervisors of Windsor Township at 7:00 p.m. Members of the Board present were David Mazaika, Scott Naugle and Craig Long. Also present were solicitor Russell Farbiarz, Tom Unger from Systems Design Engineering and John Yoder from LTL Consultants. One individual signed the sign-in sheet: David King.

MINUTES:

On a motion by Scott Naugle, seconded by Craig Long passed with unanimous vote, the minutes of the February 12th, 2020 meeting were approved.

PUBLIC COMMENT PERIOD:

David King questioned the solicitor concerning ongoing legal actions with the owner of The Towns at Kaercher Creek. He was informed that the process is ongoing and more information would be available at an appropriate time.

REPORTS:

SEO ACTIVITY REPORT: Activity report received (part of township file)

ZONING OFFICER: Activity report received (part of township file)

ROADMASTER: Activity and work accomplished was presented to the Board.

SOLICITOR: All actions in new business or executive session.

OLD BUSINESS:

On motion by Scott Naugle, seconded by David Mazaika passed with unanimous vote, conditional approval was granted for the Pine St. Minor Subdivision.

NEW BUSINESS:

The Board reviewed the Township's insurance policies with our insurance carrier H.A. Thomson Co. No changes were made other than adding the new Township building to the policy.

On a motion by David Mazaika, seconded by Craig Long with Scott Naugle abstaining from voting, a change order for Contract-D, H.B. Frazer for a credit of \$1551.00 was approved.

The following actions enable the transfer of funds from the general fund into the Project Account for payment (these transfers involve construction of the new township building):

1. On a motion by David Mazaika, seconded by Scott Naugle passed with unanimous vote payment applications No. 9 & 10 for \$31,563.71 for Contract A- Heim Construction Co., Inc. was approved.

March 11, 2020

2. On a motion by David Mazaika, seconded by Scott Naugle passed with unanimous vote payment application No.7 for \$35,617.68 for Contract D-H. B. Frazer was approved.
3. On a motion by David Mazaika, seconded by Craig Long with Scott Naugle voting no payment application No. 2 for \$24,007.50 for Contract B-Spotts Brothers, Inc was approved. Note that this payment is also shown in the minutes of February 12th, 2020. That payment was not made and the check for it was voided.

On a motion by Scott Naugle, seconded by David Mazaika passed with unanimous vote, conditional approval was granted for the Farmstead Lot Subdivision Final Plan contingent upon these conditions:

1. Receipt of a written request for waivers from the SALDO, Section 401.3.a curb and sidewalk requirements.
2. Satisfactory completion of the comments for the letter from Steve Hoffman, Great Valley Consultants, dated Feb. 17, 2020.

On a motion by Craig Long, seconded by Scott Naugle passed with unanimous vote, the property owned by Neil & Doris Hoffman in Windsor Township is enrolled in the Perry Township Ag Security Area.

REVENUES: 2/13 thru 3/11

General Fund: M&T Bank + PLGIT \$645.17 interest; County of Berks \$1,985.05 real estate transfer taxes; Berks EIT Bureau \$50,020.58 monthly distribution; Comcast \$38,152.65 franchise distribution; KBS Realty LLC \$50.00 zoning permit
State Liquid Fuels Fund: PLGIT \$313.60 interest; Commonwealth of PA \$170,559.82 road turn-back and annual allocation.

EXPENDITURES:

On a motion by David Mazaika, seconded by Scott Naugle passed with unanimous vote, authorization was given to pay bills amounting to \$30,639.55 from the general fund, \$1,671.22 from the state liquid fuels fund, and \$67,181.39 from the project fund account.

EXECUTIVE SESSION:

On a motion by David Mazaika, seconded by Scott Naugle passed with unanimous vote, the Board went into executive session to discuss personnel and legal issues at 8:20 P.M. At 9:10 p.m. on a motion by Craig Long, seconded by Scott Naugle passed with unanimous vote the session was adjourned.

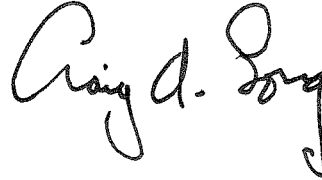
There was no official action taken as the result of the executive session.

March 11, 2020

ADJOURNMENT:

With no further business, on a motion by David Mazaika, seconded by Scott Naugle, the meeting was adjourned at 9:10 P.M.

SECRETARY

A handwritten signature in cursive script, reading "Craig D. Long". The signature is written in black ink and is positioned below the printed title "SECRETARY".